

REQUEST FOR PROPOSALS



UTAH DEPARTMENT OF TRANSPORTATION

SR-114; Geneva Road, Roadway Widening

Project No. F-0114(21)0

INSTRUCTIONS TO PROPOSERS

APPENDIX ITP-B:

PRICE PROPOSAL INSTRUCTIONS

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ITP-B.1—INTRODUCTION

This Appendix ITP-B specifies the Pricing Information to be submitted by all Proposers. The information will include the Price Proposal Cover Sheet and the other documents associated with the Proposer's price, such as the Escrow Agreement, Proposal Bond, and Letter of Subcontractor Intent.

The Proposer shall submit all information as specified herein, using the forms and formats specified. Alterations to the forms will be permitted only as specifically allowed in writing by the Department. All forms named herein are found in Appendix ITP-C (Forms), unless otherwise noted.

ITP-B.2—PRICE PROPOSAL

The Proposer shall provide a Price Proposal using the forms listed herein and provided in Appendix ITP-C, and the UDOT Electronic Bid System (EBS) for confidential submittal of price information. Failure to provide the requested information on the forms and in the format specified may result in the Department declaring the Price Proposal nonresponsive.

Upon award, the Price Proposal of the selected Proposer will be incorporated into the Contract, Part 10—Design Builder Proposal Documents and Price Proposal.

The Price Proposal shall consist of:

- A. Form PP (Price Proposal cover sheet) (Submitted with the Escrowed Proposal Documents).
- B. Form PPS-P (Proposal Periodic Payment Schedule) (Submitted with the Escrowed Proposal Documents).
- C. Form LSI (Letter of Subcontractor Intent) (Submitted with the Escrowed Proposal Documents).
- D. Form EPD (Escrow Agreement) (Submitted with the Escrowed Proposal Documents).
- E. Form SOV (Schedule of Values) (Submitted through UDOT EBS).
- F. Proposal Bond (Submitted through UDOT EBS).

ITP-B.2.1 PRICE PROPOSAL SUBMITTAL

The Proposer shall submit Form PP, Form LSI, Form PPS-P, and a copy of Form EPD with the Escrowed Proposal Documents.

The Proposer shall submit price proposals in accordance with Form SOV for the Full Build and the Build Alternative that is at or below the construction funding limit through UDOT EBS. Price proposal submittal information is provided in sections ITP-B.2.5 and ITP-B.2.6. Instructions for using the UDOT EBS can be accessed at the following website: <http://www.udot.utah.gov/cns/bidopeninfo.htm>.

The Proposer shall securely attach Form PP to the outside of the package containing the forms listed in the preceding paragraph of this Section ITP-B2.1. The Proposer shall ensure that all persons signing the Proposal Letter Form sign Form PP.

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ITP-B.2.2 LETTER OF SUBCONTRACTOR INTENT (FORM LSI)

The Proposer shall complete and submit Form LSI for each subcontractor that the Proposer intends to subcontract with. The Form LSI shall be included as specified in ITP-B.2.1 above.

ITP-B.2.3 PROPOSAL PERIODIC PAYMENT SCHEDULE (FORM PPS-P)

The Proposer shall complete and submit Form PPS-P (Proposal Periodic Payment Schedule) as provided in Appendix ITP-C. The Form PPS-P shall be included in the Escrowed Proposal Documents as specified in ITP-B.2.1 above.

ITP-B.2.4 SCHEDULE OF VALUES (FORM SOV)

The Proposer shall complete and submit the information on Form SOV in compliance with the following instructions:

- A. Submit the information on Form SOV through the UDOT EBS.
- B. Provide a lump-sum price for each item listed on Form SOV; the items listed on Form SOV are not payment items, but are to be used in developing the cost-loaded Project Baseline Schedule, which will include discrete schedule activities for payment (see Part 2, Section 01282s).
- C. The lump-sum price shall be the total price to complete all Work, excluding Utility Owner Cost Share amounts for Utility Relocation Work, as indicated in Table 6A-2 of the RFP. Work shall include overhead, use of tools and Equipment, and other incidentals as required to complete such Work.

The sum of the individually listed items shall be the Proposal Price, which will become the Contract Amount upon execution of the Contract.

ITP-B.2.4.1 Project-Wide Utility Relocations

ITP-B.2.4.1.1 Utility Costs Included in the Utility Relocations Proposal Line Item

The project goal is to protect in place existing utility facilities and minimize utility relocations wherever possible. If a utility relocation is required, the associated cost of the relocation shall be provided out of the Price Proposal costs for the respective utility. Provide lump-sum prices for the utility relocation activities indicated in Table 6A-2 of the RFP. Compute the amount for utility relocation using the following guidelines.

- A. Design-Builder Relocation Cost Obligation is the proportion, as shown in Table 6A-2 of the RFP, of the sum of the following costs that are related to a particular utility relocation:
 1. The total cost of design, whether it is done by the Design-Builder, the Utility Owner, or agents of the Utility Owner;
 2. The total cost of construction, including all labor, materials, tools, equipment, and supervision, whether it is done by the Design-Builder, the Utility Owner, or agents of the Utility Owner (but specifically excluding the costs in any way related to maintenance of traffic and traffic control when performed by or on behalf of the Design-Builder); and
 3. Utility Owner indirect costs, including but not limited to, management,

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overhead, attendance at coordination meetings, design, review of designs prepared by the Design-Builder, inspection, testing, and oversight (these may include labor, materials, and equipment).

- B. Design-Builder Miscellaneous Costs are the total costs incurred by the Design-Builder related to a particular utility relocation for traffic control, maintenance of traffic, line and grade survey, maintenance during construction, coordination with the Utility Owner or agents thereof, and testing and inspection. These miscellaneous costs shall include the cost of design oversight and reviews, if the design is done by the Utility Owner. These miscellaneous costs shall exclude the cost of design or construction, if the design or construction is performed by the Design-Builder, which cost is included in the Design-Builder Relocation Cost above.

ITP-B.2.4.1.2 Utility Cost Allocations

No negative amounts are permitted for the Utility Relocations line item. Proposers are advised not to include anticipated Utility Relocation costs within other items of the Contract, as unbalancing occurs and the Proposal may be rejected.

ITP-B.2.5 FULL BUILD PRICING

The Proposer shall submit the Full Build, the total of all the Segments, Price Proposal through UDOT EBS, regardless of whether it is greater than the construction funding limit. The Full Build Price Proposal shall be submitted on the “Submittal of Proposals” date specified in Table ITP-2.

ITP-B.2.6 SEGMENT PRICE PROPOSAL WITHIN FUNDING LIMIT

The Proposer shall submit the greatest number of Segments through UDOT EBS; the price shall not exceed the construction funding limit. The greatest number of segments, as indicated in Part 1 – Scope of Work, included in the price proposal shall be noted in the UDOT EBS on the Innovative Contract line item titled “Segments”. If the Proposer is able to achieve all the Segments within the construction funding limit, the Price Proposal shall still be submitted with each individual Segment price. The greatest number of Segments Price Proposal shall be submitted on the “Submittal of Proposals” date specified in Table ITP-2. The greatest number of Segments Price Proposal bid opening date will coincide with the date of the “Selection and Notification of Design-Builder” date specified in Table ITP-2 for best-value evaluation.

ITP-B.3—PROPOSAL BOND

The Proposer shall submit the proposal bond information through the UDOT EBS by entering a Bond Authorization Code when submitting their bid.

ITP-B.4—ESCROWED PROPOSAL DOCUMENTS

The Proposer shall submit one signed original of Form EPD (Escrow Agreement), which includes escrow instructions, to the address and by the time specified in Section ITP.4.4 (Escrowed Proposal Documentation), in accordance with Contract Documents Part 2—Section 00515S.

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The Proposer shall keep a second signed original and deliver a third signed original of Form EPD and the Escrowed Proposal Documentation into escrow with an escrow agent of the Proposer's choosing.

ITP-B.5 - NOT USED

ITP – B.6 – NOT USED

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